

AIRPORT COMMISSION OF FORSYTH COUNTY  
SMITH REYNOLDS AIRPORT  
WINSTON-SALEM, NC 27105  
MINUTES OF MEETING

A regular meeting of the Airport Commission of Forsyth County (ACFC) was held on Tuesday, November 21, 2017 at 4:00 p.m. with a quorum present.

**Commissioners Present:**

Mr. Scott G. Piper, Chairman  
Mr. James Shaw, Vice Chairman  
Mr. Thomas F. McKim, Secretary Treasurer  
Mr. Perry Hudspeth, Commissioner  
Mr. Ted Kaplan, Commissioner

**Also Present:**

Mr. Mark Davidson, A.A.E, Airport Director  
Mr. Mike Darcangelo, AVCON  
Mrs. Becca Colangelo, Signature Flight Support  
Mr. Jim Hopkins, Signature Flight Support  
Mr. Shoaib Quader, ACFC  
Mrs. Jeannette Huntley, ACFC

Purpose of Meeting: To review the following agenda items and pass the necessary resolutions for conducting airport business.

**1. Call to Order**

Chairman Piper called the November 21, 2017 meeting to order at 4:00 p.m.

**2. Approval of Minutes: October 16, 2017 (Regular Minutes)**

A motion was made to approve the October 16, 2017 regular minutes.

Motion	Shaw
Second	Kaplan
Result	Approved
Vote	Unanimous

**3. Acknowledge Receipt of Financial Statements (October 2017)**

A motion was made to acknowledge receipt of the financial statements for the month of October, 2017.

Motion	McKim
Second	Shaw
Result	Approved
Vote	Unanimous

**4. Public Comments**

There were no public comments.

**5. Construction & Planning Update**

Mr. Darcangelo provided construction progress on Runway 4/22 and the Terminal Ramp. Mr. Davidson shared the opportunity to utilize the Forsyth County funds for an "in-kind" match with the FAA and NCDOT for the purchase of several properties adjacent to future Taxiway Quebec. Mr. Hopkins shared conceptual plans designed by Signature Flight Support which depict a new hangar and renovations to the existing main terminal building at Smith Reynolds Airport.

**6. Economic Development Update**

Mr. Davidson summarized recent efforts made with the Winston-Salem Chamber of Commerce in the development of an economic development study and advised the ACFC of a recent meeting requested by City Councilwoman Burke at the Carver Library which was attended by Chairman Piper, Commissioner Kaplan, and Mr. Davidson. An overview of the ACFC's efforts in regards to economic development was presented to the citizens that attended. In addition, Mr. Davidson advised that the ACFC received the grant from DataMax in the amount of \$150,000 on November 9, 2017.

**7. Other Business**

There was no other business.

**8. Airport Activity Updates**

Mr. Davidson reported on operations, fuel volumes, staff accomplishments and capital projects. Next Airport Commission meeting is scheduled for December 19, 2017 at 2:30 p.m.

**9. Closed Session**

A motion was made to go into closed session at 5:10 p.m.

Motion	McKim
Second	Shaw
Result	Approved
Vote	Unanimous

A motion was made to come out of closed session at 5:45 p.m.

Motion	McKim
Second	Shaw
Result	Approved
Vote	Unanimous

Mr. Davidson summarized closed session and advised that the Commissioners directed the Airport Director to work with potential new tenant for space located at 4001 North Liberty Street.

**10. Adjourn**

A motion was made to adjourn the meeting at 5:48 p.m.

Motion	Kaplan
Second	Hudspeth
Result	Approved
Vote	Unanimous

*Composed by Jeannette Huntley*

*Respectfully Submitted:*

  
\_\_\_\_\_  
*Mark R. Davidson, A.A.E., Airport Director*

*Received:*

  
\_\_\_\_\_  
*Scott G. Piper, Chairman*