

SMITH REYNOLDS AIRPORT BOARD
3801 NORTH LIBERTY STREET
WINSTON-SALEM, NORTH CAROLINA 27105
MINUTES OF MEETING

A remote meeting of the Smith Reynolds Airport Board was held on Tuesday, August 18, 2020, at 4:00 p.m. with a quorum present.

Smith Reynolds Airport Board Members Present:

Mr. Scott G. Piper, Chairman
Mr. Tom McKim, Secretary/Treasurer
Mr. Ted Kaplan, Board Member and County Commissioner
Mr. Perry Hudspeth, Board Member
Mrs. Gayle Anderson, Board Member
Mr. Nicholas Pierce, Board Member
Mr. Michael Baughan, Board Member

Also Present:

Mr. Mark Davidson, A.A.E, Airport Director, Forsyth County
Mr. Charlie Creech, North State Aviation Holdings
Mrs. Becca Colangelo, Signature Flight Support
Mr. Jim Hopkins, Signature Flight Support
Mr. Andy Dale, AOPA
Mr. Gordon Watkins, Attorney, Forsyth County
Mr. Kyle Haney, Forsyth County
Ms. Taylor Hutchins, Forsyth County
Mr. Philip Voglar, Forsyth County
Mr. Shoaib Quader, Forsyth County
Mrs. Shanna Smith, Forsyth County

Purpose of Meeting: To review the following agenda items and pass the necessary motions for conducting airport business.

1. Call to Order

Chairman Piper called the August 18, 2020, Smith Reynolds Airport Board (SRAB) meeting to order at 4:00 p.m. and read the following statement:

It is the duty of every Smith Reynolds Airport Board member to avoid conflicts of interest. If any Board Member has a conflict of interest or appearance of conflict with respect to any matters coming before the Smith Reynolds Airport Board today, they should identify the conflict, refrain from any participation in the matter involved, and leave the meeting room during Board consideration of such matter.

2. Approval of Minutes

A motion was made to approve July 21, 2020, regular minutes.

Motion	Hudspeth
Second	Piper
Result	Approved
Vote	Unanimous

3. Public Comments

There were no public comments.

4. Financial Review

Mr. Davidson gave an overview of the Airport Department's financial statements which were developed from the County's Performance software for July 2020. Mr. Davidson summarized the financial statements using a scorecard which included notes and insight into the budget.

5. Signature Flight Support – Heritage Lease Capital Improvements

Mr. Davidson advised the SRAB that Signature Flight Support's lease agreement has language that requires Signature to invest \$400,000 in the "FBO Lease" before June 30, 2021, which did not include the Heritage Hangar. In an effort to improve the Heritage Hangar, Signature Flight Support is asking to apply funds being spent on the facility to include the Heritage Hangar.

A motion was made to allow the Airport Director to approve capital improvements to the Heritage Hangar submitted by Signature Flight Support in an amount not to exceed \$50,000 and apply funds towards the \$400,000 required investment in the FBO Lease.

Motion	Hudspeth
Second	McKim
Result	Approved
Vote	Unanimous

6. Economic Development Update

Taylor Hutchins, the Workforce and Economic Development Analyst, presented to the SRAB an overview of the Forsyth County's Workforce Development Program and shared strategies on how to strengthen relationships with surrounding entities and possible strategies on how to recruit for the aviation industry.

Mr. Davidson advised that plans for the next Aerotropolis Task Force are being developed with Mark Owens, President & CEO, Greater Winston-Salem. The tentative date for the virtual meeting is October 20, 2020, at 2 pm

The City Council's Community Development Housing Committee held a meeting on August 11, 2020, to discuss the Smith Reynolds Airport / Whitaker Park Strategic Plan.

The plan was unanimously passed and is scheduled to for a full vote by City Council in September.

North State Aviation is working with American Airlines to secure more MRO business and the Airport staff expects they will bring over 20 aircraft. Shoaib will work with the committee to update the aircraft parking plan and submit to the FAA.

Mr. Davidson reported working with Mr. Haney to submit a grant for the EDA's CARES Act Recovery Assistant Program for \$4,854,412 with a County contribution of \$1,765,240. Those funds will go towards 4001 N. Liberty Street.

Mr. Davidson advised the SRAB that the Airport did not receive any letters of interest for a second FBO during the established timeline. The Airport is still open to any proposals.

Mr. Davidson advised that appraisals are being performed since the improvements within the Signature Flight Support leasehold are reverting to the County on January 1, 2021.

7. Airport Operations and Update

Mr. Davidson gave an update on operations and fuel volumes at the airport. Over the past week, the airport hosted the Goodyear Blimp since it was covering the Wyndham Championship.

Mr. Davidson advised that the FAA is conducting a virtual FAR Part 139 Inspection and will not be onsite this year. The staff has submitted documentation and has gathered inspection reports from both the Fire Department and Signature Flight Support. To improve safety, an exchange program with Piedmont Triad International Airport has been developed so they can inspect our airfield and we can inspect GSO.

Mr. Davidson reported that the Crash Fire Rescue Truck is back in service.

Mr. Davidson attended the City Council's Public Safety Committee Meeting on August 10, 2020. At the meeting, the Committee voted to recommend a one-year extension to the City Ordinance that allows for USDA to use rifles at INT. City Council voted to approve on August 17, 2020.

Mr. Davidson reported communicating with Senator Tillis's Office to ask for support for the Contract Tower Program. Contract tower airports across North Carolina are encouraging Senator Tillis to be a co-sponsor of Contract Tower staffing Legislation. Mr. Davidson advised that the House Appropriations Committee approved the FY 2021DOT/FAA appropriations bill that includes the industry-requested \$172.8 Million in dedicated funding for the FAA Contract Tower Program.

Mr. Davidson advised that the Piedmont Aviation Credit Union contract is fully executed and construction has started.

Mr. Davidson presented to the County Commissioners a request to approve \$1,150,000 in Pay-Go funds for critical maintenance projects at Smith Reynolds. Mr. Davidson advised that the Airport will continue to apply for Economic Development Administration Grants. Mr. Davidson also stated that the Airport will obtain limited obligations bonds for terminal area improvements and request board consideration to include the airport facilities in future 2/3 maintenance bond programs.

Mr. Davidson reported that construction at Forsyth Tech is proceeding and is behind schedule due to COVID-19. Mr. Purvis advised that Forsyth Tech is accepting applications from students.

8. Other Business

Mr. Piper inquired about the status of the AeroX Strategy Implementation Program? Mr. Davidson advised that Mark Owens, Kyle Haney, and himself, presented the strategy to the Board of County Commissioners. Mr. Baughn advised that he spoke with State Representative John Horbit and that he supports creating funding for this project. Mr. Kaplan advised that the majority of the County Commissioners support the Aero X Strategy Implementation also.

The next Smith Reynolds Airport Board will have its next meeting on September 15, 2020 at 4 pm.

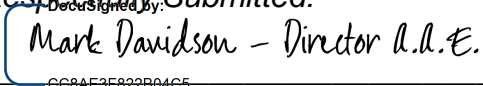
9. Adjourn

A motion was made to adjourn the meeting at 4:51 pm

Motion	Hudspeth
Second	Baughan
Result	Approved
Vote	Unanimous

Composed by Shanna K. Smith

Respectfully Submitted:

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 Mark R. Davidson, A.A.E., Airport Director

Received by:

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 Scott G. Piper, Chairman