

SMITH REYNOLDS AIRPORT BOARD
3801 NORTH LIBERTY STREET
WINSTON-SALEM, NORTH CAROLINA 27105
MINUTES OF MEETING

A remote meeting of the Smith Reynolds Airport Board was held on Tuesday, April 20, 2021, at 4:00 p.m. with a quorum present.

Smith Reynolds Airport Board Members Present:

Mr. Scott G. Piper, Chairman
Mr. Tom McKim, Vice Chairman
Mr. Ted Kaplan, Board Member and County Commissioner
Mr. Perry Hudspeth, Board Member
Mrs. Gayle Anderson, Board Member
Mr. Nicholas Pierce, Board Member
Mr. Michael Baughan, Board Member
Ms. Cynthia Jeffries, Board Member

Also Present:

Mr. Mark Davidson, A.A.E, Airport Director, Forsyth County
Mrs. Becca Colangelo, Signature Flight Support
Dean John Carstens, Forsyth Tech Mazie S. Woodruff Aviation Lab
Ms. Bridget Cox, SFS, BNA, Signature Flight Support
Mr. Greg Purvis, Forsyth Tech Mazie S. Woodruff Aviation Lab
Mr. James Moose, Avcon, Inc.
Mr. Jim Hopkins, Signature Flight Support
Mr. Basil Yap, Hovecon Consulting
Ms. Tara Connell, Piedmont Flight Training
Dr. Donald Martin, Jr., County Commissioner
Mr. Gordon Watkins, Attorney, Forsyth County
Mr. Lee Plunket, Forsyth County
Mr. Kirby Robinson, Forsyth County
Mr. Russell Luck, Forsyth County
Mr. Chris Voglar, Forsyth County
Mr. Shoaib Quader, Forsyth County
Mrs. Shanna Smith, Forsyth County

Purpose of Meeting: To review the following agenda items and pass the necessary motions for conducting airport business.

1. Call to Order

Chairman Piper called the April 20, 2021, Smith Reynolds Airport Board (SRAB) meeting to order at 4:00 p.m.

2. Conflict of Interest Statement

Chairman Piper read the following statement: It is the duty of every Smith Reynolds Airport Board member to avoid conflicts of interest. If any Board Member has a conflict of interest or appearance of conflict with respect to any matters coming before the Smith Reynolds Airport Board today, they should identify the conflict, refrain from any participation in the matter involved, and leave the meeting room during Board consideration of such matter.

3. Approval of Minutes

A motion was made to approve the February 16, 2021, regular minutes.

Motion	McKim
Second	Hudspeth
Result	Approved
Vote	Unanimous

4. Public Comments

No public comments.

5. Financial Review

Mr. Davidson gave an overview of the Airport Department's financial statements which were developed from the County's Performance software for February and March 2021. Mr. Davidson summarized the financial statements using a scorecard which included notes and insight into the budget. Mr. Davidson also summarized the budget for fiscal year ending 2022.

6. Advance Air Mobility Strategies for UAS Industry in Forsyth County

Mr. Davidson advised that on August 27, 2020, the Board of County Commissioners approved a contract with Greater Winston-Salem Inc. to complete and implement a strategy that would focus on Forsyth County as the center of UAS industry in North Carolina. The report has been completed and it identifies additional actions to take to continue moving this industry development forward. In a briefing on April 1, 2021, the Forsyth County Commissioners heard a presentation from Airport Board Member Michael Baughan and Basil Yap with Hovecon regarding UAS development efforts in Forsyth County. The Forsyth County Commissioners are considering another agreement with Greater Winston-Salem Inc. to continue development of the UAS industry and to appropriate funding for this purpose. At the second briefing on April 8, 2021, the County Commissioners discussed funding the \$150,000 from the Airport Department's operating budget. Before proceeding with this option, the Forsyth County Commissioners thought it was very important to inform and gain support from the Smith Reynolds Airport Board.

To gain support of the Airport Board, Mr. Baughan presented highlights of the AeroX strategy and the next steps. During discuss of the matter, Chairman Piper requested

that Vice Chairman Thomas McKim be a part of the existing advisory team of the AeroX project.

A motion was made to endorse the decision by the County Commissioners to continue funding Greater Winston-Salem Inc. for the AeroX project from the Airport Department's operating budget in the amount of \$150,000.

Motion	Piper
Second	Jeffries
Result	Approved
Vote	Unanimous

7. Limited Obligations Bond

Mr. Davidson introduced Lee Plunket, Assistant CFO of Forsyth County. Mr. Plunket gave an overview of the 2021 Limited Obligation Bonds for County projects which included \$17,000,000 for Airport capital projects. The bonds will be issued in June.

8. North State Aviation

Mr. Davidson presented an agenda item to consider a request from North State Aviation Holdings, LLC to receive rent abatement or other monetary assistance for the installation of new work booths. After some discussion by the Airport Board Members, it was decided not to support the request.

9. Consideration of Dedicated Lobbyist for Smith Reynolds Airport

Chairman Piper deferred the agenda item to next month due to time restrictions.

10. Economic Development Update

Mr. Davidson announced that Smith Reynolds Airport received a notice from the Economic Development Administration (EDA) awarding a grant for \$4,450,677.00 for the asset at 4001 N. Liberty Street. The Airport also received a letter from the FAA approving the land sale of 30 acres at 4897 Lansing Drive which will provide approximately \$1,551,059 to the Airport.

Mr. Davidson announced that County Commissioners approved the new reinstated lease agreement with Signature Flight Support on April 1, 2021. Although Signature Flight Support decided to commit to one hangar, the County still wants to move forward with two hangars. The proposed location of the second hangar is at 3817 N. Liberty Street.

Mr. Watkins informed the SRAB that lobbyist Ashley Perkinson has been working on the behalf of the Airport and has a number of legislators to co-sponsor a bill that provides \$30 million to Smith Reynolds Airport.

11. Airport Operations Update

Mr. Davidson gave an update on operations and fuel volumes. Operations at both Signature and Piedmont Flight Training have increased. Sling Aircraft has moved into

the hangar at 3820 N. Liberty Street and the staff is working to repair the gate that provides aircraft access across the street.

Mr. Davidson announced that the North Carolina Department of Transportation (NCDOT) is back to funding projects. The design for Runway 15-33 Rehabilitation project is 90% complete and the Airport received a letter from the FAA on March 16, 2021, that officially approved the MOD to Standard for Taxiway Alpha. To move forward, AVCON is producing preliminary layouts for approval. In addition, NCDOT approved the budget for the environmental studies that need to be performed on Taxilane Lima which might allow for construction in 2022.

The next Airport Board Meeting is scheduled for May 18, 2021.

12. Other Business

Chairman Piper proposed meeting in person next month with safety measures in place.

13. Closed Session

A motion was made to go into closed session at 5:39 pm – Pursuant to North Carolina General Statute 143-18.11 (a)(1) and (5)

Motion	Hudspeth
Second	Anderson
Result	Approved
Vote	Unanimous

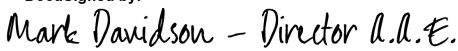
14. Adjourn

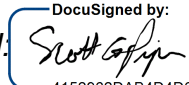
A motion was made to adjourn the meeting at 5:55 pm.

Motion	McKim
Second	Piper
Result	Approved
Vote	Unanimous

Composed by Shanna K. Smith

Respectfully Submitted:

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 Mark R. Davidson, A.A.E., Airport Director

Received: 
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 Scott G. Piper, Chairman