

SMITH REYNOLDS AIRPORT BOARD  
3801 NORTH LIBERTY STREET  
WINSTON-SALEM, NORTH CAROLINA 27105  
MINUTES OF MEETING

A remote meeting of the Smith Reynolds Airport Board was held on Tuesday, February 16, 2021, at 4:00 p.m. with a quorum present.

**Smith Reynolds Airport Board Members Present:**

Mr. Scott G. Piper, Chairman  
Mr. Tom McKim, Vice Chairman  
Mr. Ted Kaplan, Board Member and County Commissioner  
Mr. Perry Hudspeth, Board Member  
Mrs. Gayle Anderson, Board Member  
Mr. Jed McMillian, Board Member  
Mr. Nicholas Pierce, Board Member  
Mr. Michael Baughn, Board Member

**Also Present:**

Mr. Mark Davidson, A.A.E, Airport Director, Forsyth County  
Mr. Ken McDaniel, AIA, Vice President, Walter Robbs Callahan & Pierce Architects  
Ms. Michelle Portman, Sr. Project Manager, Walter Robbs Callahan & Pierce Architects  
Mr. Gary Beal, AIA, Principal, Walter Robbs Callahan & Pierce Architects  
Mrs. Becca Colangelo, Signature Flight Support  
Dean John Carstens, Forsyth Tech Mazie S. Woodruff Aviation Lab  
Mr. Gordon Watkins, Attorney, Forsyth County  
Mr. Scott Angell, Forsyth County  
Mr. Kirby Robinson, Forsyth County  
Mr. James Anderson, Jr., Forsyth County  
Mr. Chris Vogler, Forsyth County  
Mr. Shoaib Quader, Forsyth County  
Mrs. Shanna Smith, Forsyth County

Purpose of Meeting: To review the following agenda items and pass the necessary motions for conducting airport business.

**1. Call to Order**

Chairman Piper called the February 16, 2021, Smith Reynolds Airport Board (SRAB) meeting to order at 4:00 p.m.

**2. Conflict of Interest Statement**

Mr. Piper read the following statement: It is the duty of every Smith Reynolds Airport Board member to avoid conflicts of interest. If any Board Member has a conflict of interest or appearance of conflict with respect to any matters coming before the Smith Reynolds Airport Board today, they should identify the conflict, refrain from any participation in the matter involved, and leave the meeting room during Board consideration of such matter.

**3. Approval of Minutes**

A motion was made to approve the January 19, 2021, regular minutes.

Motion	McKim
Second	Hudspeth
Result	Approved
Vote	Unanimous

**4. Public Comments**

No public comments.

**5. Financial Review**

Mr. Davidson gave an overview of the Airport Department’s financial statements which were developed from the County’s Performance software for January 2021. Mr. Davidson summarized the financial statements using a scorecard which included notes and insight into the budget.

**6. Terminal Renovation**

Mr. James Anderson, Jr. gave an update on the Terminal Renovation Project. Mr. Anderson advised that County Commissioners authorized Walter Robbs Callahan & Pierce Architects for the project at the January 21, 2021 meeting.

Mr. Ken McDaniel introduced himself and provided a brief overview of the Terminal Renovation Project. Ms. Michelle Portman presented the architectural style and history of the Airport design and Mr. Gary Beal discussed the goals for the design approach.

**7. Economic Development Update**

Mr. Davidson advised that Smith Reynolds Airport received good press and positive social media traffic after the NCDOT-DOA released the 2020 Economic Impact Study.

Smith Reynolds Airport is still leading all 62 general aviation airports in the state in regard to jobs and economic impact. To build upon the success, the Airport staff has been working with Greater W-S Inc. to respond to a number of Request for Information (RFIs) from the Economic Development Partnership of North Carolina (EDPNC).

Mr. Davidson advised that the County is still waiting for the FAA to approve the land sale of the 30 acres at 4897 Lansing Drive for \$1,551,059.00. The response should be within the next couple of weeks and if approved, the funds must be spent at Smith Reynolds Airport.

The County has provided Signature Flight Support with a new lease which includes new rates for the proposed construction. After the County receives a response from Signature Flight Support, it will be ready to take to the Forsyth County Commissioners for approval.

## **8. Airport Operations Update**

Mr. Davidson provided an update on operations and fuel volumes and advised that American Airlines and United were still using the closed runway and taxiway for storage of aircraft. At the time of the meeting, American was storing 16 while United had 2 at Smith Reynolds.

Mr. Davidson advised that Tommy Dupree with the Memphis Airport District Office is working with FAA headquarters in Washington DC to approve the Modification to Standard. In the meantime, the FAA has informed the County that they are no longer considering any options on the northeast side of Runway 15-33. Mr. Davidson advised that in collaboration with the County Manager, Commissioner McDaniel, and Commissioner El-Amin it was decided to notify the neighborhood by sending letters and following up with update in the Newsletter.

Mr. Davidson announced that the NCDOT is back to funding projects and Runway 15-33 Rehab Design is 90% complete. In addition, he announced that he will be presenting an agenda item to the County Commissioners to approve a contract with the winning bidder for the replacement of the existing water-cooled chillers, chilled water pumps, condenser water pumps, and cooling towers with a new 300-ton air-cooled chiller and variable frequency drive chilled water pumps at Piedmont Propulsion.

Dean John Carstens reported that Forsyth Tech Aviation Center will have non-hard hat access beginning April 1, 2021. Dean Carstens announced working with Jim Shaw, Jr. and will be hosting the Ace Academy Camp this year. Dean Carstens advised that Forsyth Tech will have its first A&P Training this fall.

The next SRA Board Meeting is scheduled for March 16, 2021.

**9. Other Business**

No other business was discussed.

**10. Adjourn**

A motion was made to adjourn the meeting at 4:41 pm

Motion	McKim
Second	Piper
Result	Approved
Vote	Unanimous

*Composed by Shanna K. Smith*

*Respectfully Submitted:*

DocuSigned by:  
*Mark Davidson - Director A.A.E.*  
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*Mark R. Davidson, A.A.E., Airport Director*

Received: DocuSigned by:  
*Scott G. Piper*  
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*Scott G. Piper, Chairman*