

SMITH REYNOLDS AIRPORT BOARD
3801 NORTH LIBERTY STREET
WINSTON-SALEM, NORTH CAROLINA 27105
MINUTES OF MEETING

A remote meeting of the Smith Reynolds Airport Board was held on Tuesday, January 19, 2021, at 4:00 p.m. with a quorum present.

Smith Reynolds Airport Board Members Present:

Mr. Scott G. Piper, Chairman
Mr. Tom McKim, Vice Chairman
Mr. Ted Kaplan, Board Member and County Commissioner
Mr. Perry Hudspeth, Board Member
Mrs. Gayle Anderson, Board Member
Mr. Cynthia Jeffries, Board Member

Also Present:

Mr. Mark Davidson, A.A.E, Airport Director, Forsyth County
Mrs. Becca Colangelo, Signature Flight Support
Ms. Bridget Cox, SFS, BNA, Signature Flight Support
Mr. Rick Reed, Piedmont Triad Partnership
Dean John Carstens, Forsyth Tech Mazie S. Woodruff Aviation Lab
Ms. Tara Connell, Piedmont Flight, Inc.
Mr. Greg Purvis, Forsyth Tech Mazie S. Woodruff Aviation Lab
Mr. Kirby Robinson, Forsyth County
Mr. Chris Voglar, Forsyth County
Mr. Shoaib Quader, Forsyth County
Mrs. Shanna Smith, Forsyth County

Purpose of Meeting: To review the following agenda items and pass the necessary motions for conducting airport business.

1. Call to Order

Chairman Piper called the January 19, 2021, Smith Reynolds Airport Board (SRAB) meeting to order at 4:00 p.m.

2. Welcoming and swearing in of new Airport Board Member Cynthia Jefferies

3. Election of Smith Reynolds Airport Board Officers for 2021

A motion to re-elect by acclamation Mr. Piper as Chairman and Mr. McKim as Vice Chairman and Secretary/Treasurer.

Motion	Kaplan
Result	Approved
Vote	Unanimous

4. Conflict of Interest Statement

Mr. Piper read the following statement: It is the duty of every Smith Reynolds Airport Board member to avoid conflicts of interest. If any Board Member has a conflict of interest or appearance of conflict with respect to any matters coming before the Smith Reynolds Airport Board today, they should identify the conflict, refrain from any participation in the matter involved, and leave the meeting room during Board consideration of such matter.

5. Approval of Minutes

A motion was made to approve the December 15, 2020, regular minutes.

Motion	McKim
Second	Hudspeth
Result	Approved
Vote	Unanimous

6. Public Comments

Tara Connell with Piedmont Flight Training gave an update on the Flight School's operations and progress.

7. Financial Review

Mr. Davidson gave an overview of the Airport Department's financial statements which were developed from the County's Performance software for December 2020. Mr. Davidson summarized the financial statements using a scorecard which included notes and insight into the budget.

8. Economic Development Update

Rick Reed, Sr. Director of Aerospace from Piedmont Triad Partnership shared his background in efforts over the last several months to generate business for the area. In addition, he provided his outlook for aerospace in the region for 2021.

Bridget Cox, Director, FBO Operations, provided insight on Signature Flight Support's recent news in regards to a possible acquisition of the company.

Mr. Davidson presented to the SRAB the findings of the NCDOT-Division of Aviation Economic Impact Study which is conducted every two years. In addition, he provided an update on available economic grants the County is pursuing.

9. Airport Operations Update

Mr. Davidson gave an update on operations and presented a video from the NCDOT which depicted flight destinations from Smith Reynolds Airport during 2020. Mr. Davidson also reported that seventeen B737s were currently on the airfield for COVID storage. The report also included news that Wright Brothers Construction completed the Akron Street bridge. The bridge was built with modern design standards with classic arched railings with improved drainage. In addition, the NCDOT-DOA has resumed in funding projects and Runway 15-33 Rehabilitation and Taxiway Lima Projects are on the list for funding.

Mr. Davidson advised that James Anderson, Construction Manager from General Services, presented to the County Commissioners a contract with Walter Robbs Callahan & Pierce Architects to start design on the Terminal. The agenda item should be approved at the January 31st meeting. Another step to getting the various projects started is a rewrite of the Signature Flight Support lease. The Airport Department has been working with Property Management Department and the County Attorney's Office to finalize the document and send it to Signature for comments and execution.

Mr. Purvis advised that the Forsyth Tech Aviation Center is starting to receive equipment and is near completion. The latest date for completion is in March 2021.

Mr. Davidson announced the Smith Reynolds Airport was used as a COVID-19 testing site and all went smoothly.

Next months Smith Reynolds Airport Board meeting will be held on February 16, 2021 at 4pm.

10. Other Business

None

11. Closed Session – Pursuant to North Carolina Statute 143-18-11 (a) (1) and (5)

A motion was made at the SRAB Meeting to go into closed session at 4:41 pm to instruct public body staff concerning the position to be taken on behalf of the public body in negotiating for the acquisition of real property by purchase, option exchange, or lease Pursuant to provisions of North Carolina General Statute 143-318.11 (a) (1) and (5).

At 4:41 pm a six minute break was taken before the following SRAB members went into closed session: Scott Piper, Tom McKim, Perry Hudspeth, Ted Kaplan, Gayle

Anderson, and Cynthia Jeffries. The following SRAB members were also present: Mark Davidson, Gordon Watkins, and Kirby Robinson

12. Adjourn

A motion was made to adjourn the meeting at 5:03 pm

Motion	Anderson
Second	McKim
Result	Approved
Vote	Unanimous

Composed by Shanna K. Smith

Respectfully Submitted:

DocuSigned by:
Mark Davidson - Director A.A.E.
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Mark R. Davidson, A.A.E., Airport Director

Received:

DocuSigned by:
Scott G. Piper
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Scott G. Piper, Chairman