

SMITH REYNOLDS AIRPORT BOARD
3801 NORTH LIBERTY STREET
WINSTON-SALEM, NORTH CAROLINA 27105
MINUTES OF MEETING

A remote meeting of the Smith Reynolds Airport Board was held on Tuesday, January 18, 2022, at 4:00 p.m. with a quorum present.

Smith Reynolds Airport Board Members Present:

Mr. Thomas McKim, Chairman
Ms. Gayle Anderson, Vice Chairman
Mr. Ted Kaplan, County Commissioner
Mr. Perry Hudspeth, Board Member
Mr. Nicholas Pierce, Board Member
Ms. Cynthia Jeffries, Board Member
Mr. Clarence Lambe, Board Member

Also Present:

Mr. Mark Davidson, A.A.E; Airport Director, Forsyth County
Mr. Gordon Watkins, Attorney, Forsyth County
Mr. Josh Rohder, Look Up Aviation
Mr. Greg Purvis, Forsyth Tech Mazie S. Woodruff Aviation Lab
Mr. Michael Vinay, Signature Flight Support
Ms. Becca Colangelo, Signature Flight Support
Mr. James Moose, AVCON, Inc.
Mr. Kyle Mounts, Mount Aero Properties
Mr. Jason Bostic, DividAir
Mr. Andy Dale, AOPA
Mr. Michael Baughan, AeroX
Mr. Philip Voglar, Forsyth County
Mr. Shoaib Quader, Forsyth County
Ms. Shanna Smith, Forsyth County
Mr. Scott Piper
Mr. Jed McMillan

Purpose of Meeting: To review the following agenda items and pass the necessary motions for conducting airport business.

1. Call to Order

Chairman McKim called the January 18, 2022 Smith Reynolds Airport Board (SRAB) meeting to order at 4:00 p.m.

2. Election of Smith Reynolds Airport Board Officers for 2022

Commissioner Kaplan made a motion to elect Thomas McKim as Chairman and Gayle Anderson as Vice-Chairman.

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| Motion | Kaplan |
| Second | Jeffries |
| Result | Approved |
| Vote | Unanimous |

3. Conflict of Interest Statement

Chairman McKim read the following statement: It is the duty of every Smith Reynolds Airport Board member to avoid conflicts of interest. If any Board Member has a conflict of interest or appearance of conflict with respect to any matters coming before the Smith Reynolds Airport Board today, they should identify the conflict, refrain from any participation in the matter involved, and leave the meeting room during Board consideration of such matter.

4. Approval of Minutes

A motion was made to approve the revised December 14, 2021 (Regular minutes)

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| Motion | Lambe |
| Second | Hudspeth |
| Result | Approved |
| Vote | Unanimous |

5. Public Comments

No Public Comments

6. Financial Review

Mr. Davidson gave an overview of the Airport Department's financial statements which were developed from the County's Performance software for December 2021. Mr. Davidson summarized the financial statements using a scorecard which included notes and insight into the budget.

7. Look Up Aviation

Mr. Josh Rohder, Lead Test Pilot with Look Up Aviation, provided an update of their operation at 3820 North Liberty Street. He answered questions and explained how they worked with clients that purchased the Sling aircraft kits. Mr. Davidson advised that the County is committed to the up-fit of the hangar and has modified the Airport Capital Project Ordinance to replace the roof and hangar doors.

8. Economic Development Update

Mr. Davidson is working with City/County Planning on an application for a Feasibility Study for a proposed Greenway on the perimeter of the airfield.

On February 10th, Mr. Davidson will be presenting a spending plan to the County Commissioners. The plan will include a breakdown of where to allocate the funds to current and proposed projects such as the Terminal Building, Corporate Hangars, Security Upgrades and MRO Hangar.

9. Airport Operations Update

Mr. Davidson gave an update on fuel volumes and flight operations at the Airport.

Mr. Davidson advised there was a break in at the Terminal Building on Christmas Day, and damage to the gate at the end of Airport Road on New Year's Day. Staff went beyond the call of duty to put temporary measures in place until repair. Mr. Davidson shared pictures of the damage and the ice that accumulated on the Runway 15-33 after the weekend snow event and thanked the staff for their hard work.

Mr. Davidson advised that County Commissioners approved a number of Resolutions recently including the funding for the Airport Layout Plan (ALP) Exhibit A and Taxiway Alpha Design. The County Commissioners also approved the new Master Service Agreement with AVCON for engineering and planning services.

The Runway 15-33 Rehabilitation Design Project is 100% complete. The pre-bid meeting will be held on January 25th and the bid opening will be held on February 8th. Airfield drainage will also be handled under this project. The Taxiway Alpha Project will start up with a kick-off meeting in February which will allow firms to start design and the environmental assessment.

Mr. Davidson gave thanks to Forsyth Tech for hosting the KINT Pilot's Group on January 5th in the new Mazie S. Woodruff Aviation Lab.

10. Other Business

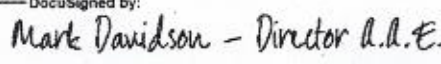
11. Adjourn

A motion was made to adjourn the meeting at 4: 29 pm

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| Motion | McKim |
| Second | Hudspeth |
| Result | Approved |
| Vote | Unanimous |

Composed by Shanna K. Smith

Respectfully Submitted:

DocuSigned by:

 Mark Davidson - Director A.A.E.
 CCB4E2F832B94C5
 Mark R. Davidson, A.A.E., Airport Director

Received: 
 Thomas F. McKim, Chairman