

SMITH REYNOLDS AIRPORT BOARD
3801 NORTH LIBERTY STREET
WINSTON-SALEM, NORTH CAROLINA 27105
MINUTES OF MEETING

A meeting of the Smith Reynolds Airport Board was held on Tuesday, June 15, 2021, at 4:00 p.m. with a quorum present.

Smith Reynolds Airport Board Members Present:

Mr. Scott G. Piper, Chairman
Mr. Tom McKim, Vice Chairman
Mr. Ted Kaplan, Board Member and County Commissioner
Mr. Perry Hudspeth, Board Member
Mrs. Gayle Anderson, Board Member
Mr. Michael Baughan, Board Member

Also Present:

Mr. Mark Davidson, A.A.E, Airport Director, Forsyth County
Mrs. Becca Colangelo, Signature Flight Support (Remote)
Mr. Greg Purvis, Forsyth Tech Mazie S. Woodruff Aviation Lab (Remote)
Mr. Andy Dale, AOPA (Remote)
Ms. Tara Connell, Piedmont Flight Training (Remote)
Mr. James Moose, Avcon, Inc. (Remote)
Mr. Chris Voglar, Forsyth County (Remote)
Mr. Shoaib Quader, Forsyth County (Remote)
Mrs. Shanna Smith, Forsyth County (Remote)

Purpose of Meeting: To review the following agenda items and pass the necessary motions for conducting airport business.

1. Call to Order

Chairman Piper called the June 15, 2021, Smith Reynolds Airport Board (SRAB) meeting to order at 4:00 p.m.

2. Conflict of Interest Statement

Mr. Piper read the following statement: It is the duty of every Smith Reynolds Airport Board member to avoid conflicts of interest. If any Board Member has a conflict of interest or appearance of conflict with respect to any matters coming before the Smith Reynolds Airport Board today, they should identify the conflict, refrain from any participation in the matter involved, and leave the meeting room during Board consideration of such matter.

3. Approval of Minutes

A motion was made to approve the May 18, 2021, regular minutes.

Motion	Hudspeth
Second	McKim
Result	Approved
Vote	Unanimous

4. Public Comments

No public comments.

5. Financial Review

Mr. Davidson gave an overview of the Airport Department’s financial statements which were developed from the County’s Performance software for May 2021. Mr. Davidson summarized the financial statements using a scorecard which included notes and insight into the budget.

6. Economic Development Update

Mr. Davidson advised that the legislative briefing on June 4th for Senator Paul Lowe and Representative Lee Zachary went well. The legislators are considering House Bill 571 which includes \$30,000,000 for improvements at Smith Reynolds Airport. Other legislators are planning to visit the Airport on June 18th.

Mr. Davidson provided an update on the CARES Act Grant from the Economic Development Administration (EDA). The County’s portion will come from Pay-Go Funds and the General Services Department will assist with procurement. He also said the Economic Development Director, Kyle Haney, is doing a great job keeping the momentum going to meet the deadlines of the grant.

Mr. Davidson announced that he, along with Kyle Haney, and AVCON met with MROH President Greg Colgan and NSA Management to discuss future hangar needs and short term solutions. Mr. Davidson advised that NSA is doing well and MROH is committed to Smith Reynolds Airport. He also advised that they are writing letters to our legislators in support of HB 571. Mr. Davidson advised that they have a new customer that wants to bring an aircraft in September and is looking for space.

Mr. Davidson advised that he and Mr. Quader are members of the American Association of Airport Executives (AAAE) and this past month, the organization formed the Advance Air Mobility Working Group. Both attended the first meeting which was highly attended by airports, UAS manufactures, and consultants across the US.

Mr. Davidson advised that on June 3rd County Commissioners approved a Resolution authorizing execution of an assignment of hangar lease at INT from Truist Bank to Mount Aero Properties.

7. Airport Operations Update

Mr. Davidson gave an update on operations and fuel volumes at the Airport. He also advised that the staff is still working on rectifying discrepancies that were discovered during the annual FAR Part 139 inspection and a runway safety meeting was held by the FAA on May 26th.

Mr. Davidson informed the Airport Board that after 32 years of service, Roger Spatcher, Airfield Maintenance Technician, announced his retirement and his last day was May 31, 2021. He also advised that the winning bidder for the airport's landscaping contract was City Wide Facility Solutions and the staff is eager for them to start.

Mr. Davidson provided an update on a number of capital projects. Design for Runway 15-33 Rehabilitation project is 90% complete and construction should start next year. AVCON is producing preliminary layouts for Taxiway Alpha for approval by the FAA and once that is done, we will update the airport layout plan (ALP). The NCDOT approved the budget for the environmental studies needed for Taxilane Lima and ramp.

Mr. Davidson advised that the Public Safety Committee for the City of Winston-Salem approved the one-year extension which modified the city code to allow the USDA Wildlife Services to use rifles to harvest turkey and deer at Smith Reynolds.

Mr. Greg Purvis advised that Forsyth Tech received a preliminary certificate of occupancy permit for the new facility.

The next SRAB meeting will be on July 20, 2021.

8. Other Business


Chairman Piper asked for input in regards to the need for a lobbyist for Smith Reynolds Airport. After some discussion, Commissioner Kaplan made a motion to direct two or three Airport Board Members to establish a working group to study the need for a lobbyist and recommend a path forward to the Airport Board. After further discussion, Commissioner Kaplan withdrew his motion.

Chairman Piper advised that he will no longer be a resident of Forsyth County and is stepping down from the Airport Board. His last meeting will be July 20, 2021. Commissioner Kaplan advised that the Vice-Chairman would assume the duties of the Chairman and the County Commissioners would appoint a replacement to the Board to fill the vacant seat.


9. Adjourn

A motion was made to adjourn the meeting at 4:43 pm

Motion	McKim
Second	Anderson
Result	Approved
Vote	Unanimous

Composed by Shanna K. Smith 

Respectfully Submitted:

DocuSigned by:

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Mark R. Davidson, A.A.E., Airport Director

Received:

DocuSigned by:

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Scott G. Piper, Chairman