

SMITH REYNOLDS AIRPORT BOARD
3801 NORTH LIBERTY STREET
WINSTON-SALEM, NORTH CAROLINA 27105
MINUTES OF MEETING

A hybrid meeting of the Smith Reynolds Airport Board was held on Tuesday, March 15, 2022, at 4:00 p.m. with a quorum present.

Smith Reynolds Airport Board Members Present:

Mr. Thomas McKim, Chairman
Ms. Gayle Anderson, Vice Chairman
Mr. Ted Kaplan, County Commissioner
Mr. Perry Hudspeth, Board Member
Mr. Nicholas Pierce, Board Member (Remote)
Ms. Cynthia Jeffries, Board Member
Mr. Clarence Lambe, Jr., Board Member

Also Present:

Mr. Mark Davidson, A.A.E; Airport Director, Forsyth County
Mr. Gordon Watkins, Attorney, Forsyth County
Mr. Kevin Baker, Piedmont Triad Airport Authority
Mr. Graham Bennett, Piedmont Triad Airport Authority
Mr. Hasani Mitchell (Remote)
Ms. Chanel Nestor (Remote)
Mr. Michael Baughan, AeroX (Remote)
Mr. Mark Owens, Greater Winston-Salem, Inc. (Remote)
Mr. Michael Vinay, Signature Flight Support
Ms. Becca Colangelo, Signature Flight Support
Mr. Jim Hopkins, Signature Flight Support (Remote)
Mr. Charlie Creech, North State Aviation MRO Holdings, Inc. (Remote)
Mr. James Moose, AVCON, Inc.
Mr. Shoaib Quader, Forsyth County
Ms. Shanna Smith, Forsyth County
Mr. Andy Dale, AOPA, (Remote)
Mr. Keith Howard

Purpose of Meeting: To review the following agenda items and pass the necessary motions for conducting airport business.

1. Call to Order

Chairman McKim called the March 15, 2022, Smith Reynolds Airport Board (SRAB) meeting to order at 4:00 p.m.

2. Conflict of Interest Statement

Chairman McKim read the following statement: It is the duty of every Smith Reynolds Airport Board member to avoid conflicts of interest. If any Board Member has a conflict

of interest or appearance of conflict with respect to any matters coming before the Smith Reynolds Airport Board today, they should identify the conflict, refrain from any participation in the matter involved, and leave the meeting room during Board consideration of such matter.

3. Approval of Minutes

A motion was made to approve the revised January 18, 2022 (Regular minutes)

Motion	Hudspeth
Second	Lambe
Result	Approved
Vote	Unanimous

4. Public Comments

No Public Comments

5. Financial Review

Mr. Davidson gave an overview of the Airport Department's financial statements which were developed from the County's Performance software for January and February. Mr. Davidson summarized the financial statements using a scorecard which included notes and insight into the budget.

6. Economic Development Update

Chairman McKim introduced Graham Bennett, Treasurer of Piedmont Triad Airport Authority Board of Directors, and Kevin Baker, Executive Director of Piedmont Triad Airport Authority. Mr. Baker gave a presentation about Boom and provided insight into the economic impact of Piedmont Triad International Airport.

7. Capital Improvement Update

Mr. Davidson advised that the County Commissioners approved an amendment to the Airport's Capital Project Ordinance (CPO) to account for the new funds from the State of North Carolina in an amount of \$23M. A Spending Plan was presented to the County Commissioners on February 10th and the funds are now allocated to different projects in the amended CPO.

Sharpe Brothers won the bid for the Runway 15-33 Rehabilitation Project and construction starts this summer shutting the runway down for approximately 28 days. The \$6.8M contract is being routed through Contract Control and will be taken to the County Commissioners on April 7th for final approval,

A kickoff meeting for the Taxiway Alpha Relocation Project was held in February and construction is expected to begin in the spring of 2023 for a 12 month construction period.

SKA Engineers was selected for the Economic Development Administration (EDA) project at 4001 N. Liberty. SKA is investigating and developing designs for a construction plan to be bid out.

Mr. Davidson submitted a letter to the Bicycle and Pedestrian Coordinator at the City of Winston-Salem to request a feasibility study for a Greenway at the Airport.

8. Land and Lease Development Update

Mr. Davidson advised that Mr. Kirby Robinson presented a Resolution to the County Commissioners authorizing a Quitclaim Deed in order to correct recorded ownership from The Winston-Salem Foundation, Inc. to County for property located at the Smith Reynolds Airport.

The County purchased the old Piedmont Advantage Credit Union building located at 3810 N. Liberty Street and will be leasing the property to the WSFCS. In addition to the building, the WSFCS will lease the Airport's warehouse at a rate of \$4.20 per square foot per year.

Mr. Davidson advised that he will be negotiating a new lease with Piedmont Propulsion Systems for the space they are currently leasing. In addition, the County is executing new month-to-months amendments with Avis Budget Rental Group and Hertz Rental Car since the leases are expiring at the end of April. The amendments will allow for flexibility during terminal building construction.

9. Airport Operations Update

Mr. Davidson gave an update on fuel volumes and flight operations at the Airport.

Mr. Davidson introduced Michael Vinay, Area General Manager for INT/GSO Signature Flight Support.

There was no impact to the Airport from the fire at the Fertilizer Plant.

The NCAA Conference is coming to Winston-Salem on April 20th.

The next SRAB meeting will be held on May 17, 2022.

10. Other Business

Vice-Chairman Anderson advised that the County Commissioners were scheduled to vote on applicants for open seats on the SRAB. In order to gain insight from the existing SRAB members, Ms. Anderson recommended the County Commissioners wait before taking any action. The SRAB wanted time to provide a recommendation to the County Commissioners in regards to the current structure of the Board in regards to voting and non-voting members. Commissioner Kaplan advised that he would ask the County Commissioners not to take any action.

11. Adjourn

A motion was made to adjourn the meeting at 5:24 pm

Motion	McKim
Second	Hudspeth
Result	Approved
Vote	Unanimous

Composed by Shanna K. Smith

Respectfully Submitted:

DocuSigned by:
Mark Davidson - Director A.A.E.
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Mark R. Davidson, A.A.E., Airport Director

Received:



Thomas F. McKim, Chairman