

SMITH REYNOLDS AIRPORT BOARD
3801 NORTH LIBERTY STREET
WINSTON-SALEM, NORTH CAROLINA 27105
MINUTES OF MEETING

A hybrid meeting of the Smith Reynolds Airport Board was held on Tuesday, September 20, 2022, at 4:00 p.m. with a quorum present.

Smith Reynolds Airport Board Members Present:

Mr. Thomas McKim, Chairman
Ms. Gayle Anderson, Vice Chairman
Mr. Perry Hudspeth, Board Member
Mr. Nicholas Pierce, Board Member (Remote)
Ms. Cynthia Jeffries, Board Member
Mr. Clarence Lambe, Jr., Board Member
Mr. Basil Yap, Board Member
Mr. William Moore, III, Board Member

Also Present:

Mr. Mark Davidson, A.A.E; Airport Director, Forsyth County
Mr. Gordon Watkins, Attorney, Forsyth County
Mr. Michael Vinay, Signature Flight Support (Remote)
Ms. Becca Colangelo, Signature Flight Support
Mr. James Moose, AVCON, Inc. (Remote)
Mr. Andy Dale, AOPA
Mr. Chris Vogler, Forsyth County
Mr. Shoaib Quader, Forsyth County
Ms. Shanna Smith, Forsyth County

Purpose of Meeting: To review the following agenda items and pass the necessary motions for conducting airport business.

1. Call to Order

Chairman McKim called the September 20, 2022, Smith Reynolds Airport Board (SRAB) meeting to order at 4:00 p.m.

2. Conflict of Interest Statement

Chairman McKim read the following statement: "It is the duty of every Smith Reynolds Airport Board member to avoid conflicts of interest. If any Board Member has a conflict of interest or appearance of conflict with respect to any matters coming before the Smith Reynolds Airport Board today, they should identify the conflict, refrain from any participation in the matter involved, and leave the meeting room during Board consideration of such matter. No Airport Board Member may discuss or vote on any contract with a nonprofit organization, or any appropriation to the nonprofit, if that Board Member is a director, officer, or governing board member of the nonprofit organization."

3. Approval of Minutes

A motion was made to approve July 19, 2022, as amended (Regular minutes)

Motion	Lambe
Second	Hudspeth
Result	Approved
Vote	Unanimous

4. Public Comments

No Public Comments

5. Financial Review

Mr. Davidson gave an overview of the Airport Department's financial statements which were developed from the County's Performance software for July and August. Mr. Davidson summarized the financial statements using a scorecard which included notes and insight into the budget.

6. Economic Development Update

Mr. Davidson advised that the Aerotropolis Task Force met on August 23, 2022. Mayor Joines facilitated the meeting and a number of speakers provide insight into efforts regarding the recommendations of the Task Force including Greg Purvis, Mark Davidson, Mark Owens, Kyle Haney, and Basil Yap. The Task Force discussed labor force issues, advance air mobility, land availability and other issues.

Mr. Davidson and Kyle Haney traveled to Dallas with NSA management to meet with Greg Colgan CEO of MRO Holdings. The County is working with NSA and MROH to address labor force issues and the new proposed lease for the MRO hangar that is being developed. The RFQ for Design/Build of the MRO Hangar should be advertised in October.

Piedmont Propulsion was awarded the US Army's Red Stone UH-60 Black Hawk Rotor Hub Repair Contract for \$11.5 Million for five years. Paul Bolton provided an overview of the business to the County Commissioners in July and is scheduled to speak at the next Smith Reynolds Airport Board Meeting.

Airport and County Management is still working with David Mounts to secure a long term ground lease on the south ramp. Unfortunately, the two parties cannot agree upon terms and a briefing has been scheduled with the County Commissioners to make a decision. Mr. Davidson will keep the Smith Reynolds Airport Board informed as it moves forward.

Mr. Davidson shared an airport layout with the Board that depicted the different types of zoning around the Airport including residential zoning on County owned property. In

order to move forward with any compatible land uses, it will be imperative to work with Council Member Burke to re-zone several parcels from Residential to either General Industrial or General Industrial Special-Use.

7. Capital Improvement Update

Mr. Davidson shared the latest designs for the Terminal Renovation project and advised that all tenants except the tower personnel will need to vacate the building prior to construction. The latest proposed schedule to have construction documents done in January, bid in February, approved in March by the Commissioners, and construction started in April. Construction should take a year.

Mr. Davidson gave an update on the Corporate Hangar progress. Hangar walls should start coming up in December and they have until June 2023 to finish the project.

The Airport executed an agreement with Strategic Security Solutions to be added to the County's existing Access Control Systems.

Signature Flight Support is remodeling their existing leasehold and investing over \$500K in improvements at the Airport.

Construction Manager James Anderson secured a contract for the Quonset Hut with SKA Consulting, LLC and is developing a plan for the structure.

The Airport is proceeding with the Design and Environmental phase of Taxiway Alpha and AVCON, Inc. is approximately 60% done with design.

Taxiway Lima Design is 90% complete and waiting for feedback in order to finalize the design by November 2022.

The EDA Grant for 4001 N. Liberty Street is moving forward. SKA Consulting, LLC is the engineer and will be developing the bid package to contractors.

The Airfield Lighting and Signage Project's scope of work has been approved by the NCDOT and we are waiting for the independent fee estimate.

The new roof covering the shop area at 3820 N. Liberty Street is complete. In order to continue with other improvements at that facility an RFQ was issued for doors, windows, and electrical panel replacements.

The 4001 North Liberty Street 100-Ton Chiller Replacement Project was awarded to Valley Boiler & Mechanical, Inc. and should be installed by February 2023.

The Epes Transport Systems, LLC Siding and Roof Repair; and the Painting and Roof Coating Projects are going out to bid with City/County Purchasing.

American Coating and Insulation Systems is the winning bidder for the 4400 Lansing Drive Roof Coating Project.

8. Airport Operations Update

Mr. Davidson gave an update on fuel volumes and flight operations at the Airport.

1200.Aero is the winning bidder of ADS-B Tracking and is 50% reimbursable from the NCDOT.

Mr. Davidson advised that Runway 15-33 will be closed from 8am to 8pm on Thursday, September 22nd due to an aircraft incident involving a Cessna 310 on August 3rd. There were no injuries, but fuel did leak and caused damaged to the pavement. Mr. Davidson gave thanks to Fire Marshall Gary Styers and Chief Chris Vogler for an outstanding job coordinating the Fire Fighters.

Mr. Davidson advised that the Ramp was busy due to the Wake Forest Home-coming game last week. Mr. Davidson also advised this Saturday will be busy due to Clemson coming to town and Delta Airlines is providing the charter for the team.

The FAR Part 139 Inspection has a new schedule and the inspector is Nicholas LeMay.

Mr. Davidson gave thanks to Shoaib Quader for the set-up for the Community Outreach Day on Saturday, September 24, 2022.

Mr. Davidson announced that the next KINT pilot meeting will be held on October 5th from 5:00 pm to 7:30 pm at the South T-Hangars.

The next SRAB meeting will be on November 15, 2022.

9. Other Business

No other business was discussed.

10. Closed Session

Closed Session – Pursuant to North Carolina Statue 143-318-11 (a) (1) and (5)

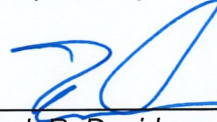
A motion was made at the SRAB Meeting to go into closed session at 4:41 pm.

Motion	Hudspeth
Second	Anderson
Result	Approved
Vote	Unanimous

11. Adjourn

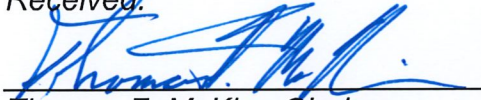
Composed by Shanna K. Smith

Respectfully Submitted:



Mark R. Davidson, A.A.E., Airport Director

Received:



Thomas F. McKim, Chairman